

**OPEN MINUTES**  
**Missouri Board of Pharmacy**  
**Strategic Planning Meeting**

**July 15, 2010**  
**Courtyard By Marriott**  
**3301 LeMone Industrial Blvd.**  
**Columbia, MO**

The Missouri Board of Pharmacy met in open session during the times and dates stated in the following minutes. Each item in the minutes is listed in the order it was discussed at the meeting. The Board's annual Strategic Planning meeting was called to order by President James Riddle at 12:15 p.m. on July 15, 2010, at Courtyard By Marriott, Columbia, Missouri.

**Board Members Present**

James Riddle, R.Ph., President  
Barbara Bilek, R.Ph., Vice President  
Janine Burkett, R.Ph., Member  
Melissa Graham, R.Ph., Member  
Anita Parran, Public Member  
Elaina Wolzak, R.Ph., Member

**Board Members Absent**

Pamela Marshall, R.Ph., Member

**Staff Present**

Kimberly Grinston, Executive Director  
Tom Glenski, R.Ph., Chief Inspector  
Tammy Siebert, Executive I

**Others Present**

Curtis Thompson, Legal Counsel  
Visitors as recorded in the visitor register

**1) 2011 LEGISLATION**

- Draft legislation for Denial Of Corporate Entities
- Draft legislation for Civil Penalties

Discussion was held in the Board's regular open session meeting on July 14, 2010.

**7) IMPROVING THE ELECTRONIC AGENDA PROCESS – NO ENCLOSURES**

Discussion was held regarding adjusting deadlines for preparation of the agenda. It was Board consensus to strictly enforce existing deadlines; the Board's attorneys should be notified of the deadlines. It was consensus that the Board liked the color

coded bookmarks and requested that the page from the Board's litigation report be included for settlement offers. It was also suggested to implement a consent agenda process for handling school preceptor/site lists and intern training special site applications.

Tom Glenski suggested consent agenda items could be handled via email ballot meetings.

## **2) PROPOSED 2011 MEETING DATES**

- Proposed 2011 meeting dates and conference call dates.

Discussion was held. It was Board consensus to approve all the proposed meeting dates except to change the November meeting to November 16-17, 2011. It is preferred to hold the meetings in Columbia and include the Strategic Planning meeting with the April meeting. Conference call meetings will be tentatively set for 6:00 p.m.

## **3) SIMPLIFYING/CLARIFYING IMMUNIZATION REQUIREMENTS (notification and documentation requirements) – NO ENCLOSURES.**

Kim Grinston reported and discussion was held. Tom Glenski indicated he is gathering information regarding the 50-mile radius requirement which could be discussed along with the Board of Healing Arts' MTS rules meeting. It was Board consensus that this be included in the September agenda to begin the review process. Discussion was also held about who is keeping the credentials and doctor notifications? It was suggested that this topic and technician education be included on an e-alert.

## **4) COORDINATION OF INFORMATION FROM OTHER STATE/FEDERAL AGENCIES – NO ENCLOSURES.**

Elaina Wolzak suggested discussion regarding recent CII change issues. Elaina Wolzak commented concerning the use of e-alerts, better communication/sharing of information with BNDD, use of our website, and addition of a BNDD news link to the Board's homepage.

## **5) TECHNICIAN TRAINING**

- PTCB Home page
- PTCB FAQ's
- ExCPT – About us
- ExCPT – Exam Candidate's Guide
- ExCPT – State-by-state
- Oklahoma technician guide
- Texas Technician Laws
- Virginia Technician Laws

As discussed in regular open session, this item will be returned to the September meeting. Kim Grinston asked the Board to email her additional information that needs to be added. She also commented that the Missouri Coalition has indicated they will help put together a certification review committee.

**6) COMPOUNDING FOR OFFICE USE**

- MPA's Task Force
- Deb Billingsley's email to Tom Glenski dated 6/24/10
- Premier Compounding Pharmacy letter dated 6/21/10

Tom Glenski reported and discussion was held. Elaina Wolzak commented that this should be considered for veterinary medications as well as human drugs. Kim Grinston suggested obtaining copies of information from states that already have it in place.

**8) WELL-BEING COMMITTEE CONTRACT PROPOSAL - SEE CLOSED AGENDA FOR MATERIALS**

Discussion was held in the Board's regular open session meeting on July 14, 2010.

**9) 2010-2011 GOALS - This is a general topic for discussing any future Board plans/goals (consumer outreach, website revisions, offices processes, etc.)**

Janine Burkett suggested the topic of disaster recovery sites. Kim Grinston reported that Section 338.055 allows for pharmacists/pharmacies to do this without a permit, but it cannot involve technicians.

**10) EXECUTIVE DIRECTOR ANNUAL REPORT - NO ENCLOSURES**

Kim Grinston reported regarding the organizational chart in the Board's handout folders and the 2009 Strategic Planning Report. It was suggested that inspectors use state-owned cell phones. Kim Grinston verbally reported regarding her 2010-2011 goals, and reported regarding the implementation of postcard renewal notifications.

**11) LONG TERM CARE FACILITIES - For your information only.**

- Federal Register, June 29, 2010

Sam Leveritt of Cardinal Health commented that he has suggested revisions for several of the drug distributor rules, implementation of nuclear pharmacy rules, and for the technician training topic.

**MOTION TO ADJOURN 2:30 PM**

**At approximately 2:30 p.m., motion was made by Melissa Graham, seconded by Barbara Bilek, to adjourn the July 15, 2010, Strategic Planning meeting. Motion passed, all in favor, none opposed, Pam Marshall absent.**

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KIMBERLY A. GRINSTON  
EXECUTIVE DIRECTOR

DATE APPROVED: 2/22/12